

**DEER PARK UFSD
BOARD OF EDUCATION
MONDAY, JUNE 17, 2024
OPEN/WORK SESSION & PUBLIC HEARING AGENDA – 7:00 PM *
ADMINISTRATION OFFICE**



I. Call to Order.

Please note that it is anticipated that the Board will adjourn for an Executive Session at 7:00 p.m., at the conclusion of which, **the Board will reconvene in public session at approximately 8:00 p.m. to begin conducting business.*

II. Pledge of Allegiance, Roll Call, Members, Board of Education.

III. **APPROVAL OF MINUTES**

Recommend that the Board of Education make the necessary corrections and move for the approval of the Minutes from the Open Meeting on May 30, 2024.

V. **NEW BUSINESS:**

1. **2024-2025 CSE/CPSE PARENT MEMBERS**

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the following list be used for parent members for the 2024-2025 school year:

Lori Reutzel	Domenica Tchinnis
Sandra Haas	Melissa Palma
Kristin Colquhoun	

2. SECOND READING AND APPROVAL – POLICIES

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve the following policies as accepted and adopted by the Board of Education and will be placed in the Board of Education policy book:

- #1500 – Public Use of School Facilities
- #1500-E1 Youth Sports Group AED Supplement
- # 5252 – Student Activities Funds Management
- # 5252-R – Student Activities Funds Management Regulation

3. NYS COMPTROLLER’S AUDIT & CORRECTION ACTION PLAN

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve the Comptroller’s Audit and the Corrective Action Plan for the ***Fuel and Vehicle Inventory*** for the audit period of July 1, 2021 – October 31, 2022.

4. ACCEPTANCE OF MONETARY DONATION TO JFK

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education approve a donation of \$16.60 from Box Tops for Education that will be donated into the JFK Spirit Account.

5. FUND BALANCE PROJECTION AND TRANSFER TO RESERVES

Recommend that the Board of Education approve the following Resolution:

RESOLVED, that the Board of Education hereby approves the transfer of excess fund balance from the 2023-2024 fiscal year to the following revenues: ***Retirement Contribution, Retirement Contribution Sub Fund (TRS Reserve), Workers Compensation, Unemployment Insurance and Employee Benefit Accrued Liability*** in an amount not to exceed \$1,500,000 each and to the ***Capital Reserve*** in an amount not to exceed \$5,000,000.

VI. APPROVAL OF SCHEDULES

Recommend, that the Board of Education approve the following schedules collectively:

NON-INSTRUCTIONAL

SCHEDULE -- CS --CHANGE OF SALARY/ STATUS (Non-Instructional)

Brandon Rainone

District Wide

Position:Custodian

Salary/Step: \$50,690.63 Step 1

Effective Date(s): 3/25/2024

Custodial Aide to Custodian, Salary prorated @ \$13,647.48

SCHEDULE -- NN --APPOINTMENTS (Non-Instructional)

Rony Desir

Transportation

Position:School Bus Driver

Salary/Step: \$28.75/hr

Effective Date(s): 6/3/2024

SCHEDULE -- NNPS --PER DIEM SUBSTITUTES (Non-Instructional)

Matthew Garcett

District Wide

Position:Per Diem Substitute Custodian

Salary/Step: \$16/hr

Effective Date(s): 5/29/2024

Dylan Phillips

Transportation

Position:Per-Diem Substitute Transportation Aide

Salary/Step: \$16/hr

Effective Date(s): 6/3/2024

Robert Vecchio

Deer Park High School

Position:Per Diem Substitute Security Guard

Salary/Step: \$16/hr

Effective Date(s): 6/5/2024

SCHEDULE -- OO --RESIGNATIONS / RETIREMENTS / REMOVALS / TERMINATIONS
(Non-Instructional)

Sean Cannon

Transportation
Position: School Bus Driver
Salary/Step:
Effective Date(s): 6/30/2024
Resignation

Joseph Korsiak

District Wide
Position: Permanent Substitute Custodian
Salary/Step:
Effective Date(s): 6/7/2024
Resignation. No outstanding obligation to the district

Cameron Ringel

Deer Park High School
Position: Lifeguard
Salary/Step:
Effective Date(s): 5/22/2024
Resignation. No outstanding obligation to the district

James Shinnick

Transportation
Position: School Bus Driver
Salary/Step:
Effective Date(s): 6/30/2024
Resignation

Leonard Van Essendelft

Memorial
Position: Duplicating Machine Operator I
Salary/Step:
Effective Date(s): 7/5/2024
Resignation

SCHEDULE -- QQ --LEAVES OF ABSENCE (Non-Instructional)

Josephine Calder

Robert Frost Middle School
Position: 6 hr. Non-Instructional Aide
Salary/Step:
Effective Date(s): 5/17/2024 - 6/30/2024
Intermittent LOA (FMLA)

Laura Dudley
District Office
Position: Office Assistant
Salary/Step:
Effective Date(s): 6/4/2024 - 6/20/2024
Paid Medical LOA (FMLA)

Dennis McNeil
John Quincy Adams School
Position: Custodian
Salary/Step:
Effective Date(s): 5/20/2024 - 6/14/2024
Extension of Unpaid LOA (FMLA) (6/10-6/14)

SCHEDULE -- TRN -- TRANSFERS (Non-Instructional)

Colleen Lopacki
Robert Frost Middle School
Position: School Nurse
Salary/Step: No Change
Effective Date(s): 9/1/2024
Transfer from OLG to RF

Brandon Rainone
John F Kennedy Intermediate School
Position: Custodian
Salary/Step: No Change
Effective Date(s): 6/5/2024
Transfer from DW to JFK

INSTRUCTIONAL

SCHEDULE -- LR -- LONG TERM SUBSTITUTE / LEAVE REPLACEMENT (LR) APPOINTMENTS (Instructional)

Emma Grzybowski
John Quincy Adams School
Position: Elementary Leave Replacement Teacher
Salary/Step: \$65,052 MA Step 1
Effective Date(s): 9/1/2024 - 6/30/2025

SCHEDULE -- N -- PROBATIONARY TEACHER (Instructional) *

Sean Kelly
Deer Park High School
Position: Probationary Physical Education Teacher
Salary/Step: \$65,052 MA Step 1
Effective Date(s): 9/1/2024 - 8/31/2028

Marissa Snider
May Moore School
Position: Probationary Elementary Teacher
Salary/Step: \$65,052 MA Step 1
Effective Date(s): 9/1/2024 - 8/31/2028

Cassandra Stucklen
Robert Frost Middle School
Position: Probationary Physical Education Teacher
Salary/Step: \$65,052 MA Step 1
Effective Date(s): 9/1/2024 - 8/31/2028

Rebecca Yackel
Deer Park High School
Position: Probationary Art Teacher
Salary/Step: \$60,852 BA Step 2
Effective Date(s): 9/1/2024 - 8/31/2028

*Except to the extent required by the applicable provisions of Education Law 2509, 2573, 3212 and 3014, in order to be granted tenure the classroom teacher or building administrator shall have received composite or overall annual professional performance review ratings pursuant to Education Law 3012-c and/or 3012-d of either effective or highly effective in at least three (3) of the four (4) preceding years and if the classroom teacher or administrator receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time.

SCHEDULE -- Q --LEAVES OF ABSENCE (Instructional)

Sara Amon
Deer Park High School
Position: Math Teacher
Salary/Step:
Effective Date(s): 5/29/2024 - 6/30/2024
Change of LOA dates; Paid Maternity LOA (FMLA)

Lynn D'Angeli
May Moore School
Position: Reading Teacher
Salary/Step:
Effective Date(s): 6/3/2024 - 6/14/2024
Unpaid Medical LOA (FMLA)

Joanne Frias
Robert Frost Middle School
Position: Teaching Assistant
Salary/Step:
Effective Date(s): 4/5/2024 - 6/26/2024
Extension of Unpaid Medical LOA (FMLA) (6/10-6/26)

Kerri Held

Deer Park High School

Position: Math Teacher

Salary/Step:

Effective Date(s): 6/6/2024 - 6/13/2024

Paid Medical LOA (FMLA)

Beth McCourt

Deer Park High School

Position: English Teacher

Salary/Step:

Effective Date(s): 4/18/2024 - 6/7/2024

Extension of paid LOA (FMLA) 6/4 - 6/7

Lisa Richmond

John Quincy Adams School

Position: School Psychologist

Salary/Step:

Effective Date(s): 9/1/2024 - 10/4/2024

Unpaid Maternity (FMLA)

Sara Watkin-Fox

Robert Frost Middle School

Position: Music Teacher

Salary/Step:

Effective Date(s): 5/29/2024 - 6/30/2024

Paid Medical LOA (FMLA)

SCHEDULE 24/BP-869 - SCHEDULE OF BILLS PAYABLE

General	# 54	5/31/2024
General	# 58	6/30/2024
Federal	# 31	5/31/2024
Capital	# 17	5/31/2024
School Lunch	# 24	5/31/2024
Workers' Comp.	Daily Check Register	5/28/2024
Workers' Comp.	Daily Check Register	5/29/2024
Workers' Comp.	Daily Check Register	5/31/2024
Workers' Comp.	Daily Check Register	6/5/2024

SCHEDULE D – BID AWARDS

Bids for Bid No. BDP24-004 Athletic Equipment and Supplies were received and opened at 11:00 AM on May 2, 2024.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.BidnetDirect.com.

Bids were received from the following vendors:

All American Sportswear	BSN Sports, LLC
Game One	Laux Sports LLC dba Laux Sporting Goods
MFAC, LLC	Pioneer Manufacturing Company
Pyramid School Products	Riddell
Scholastic Sports Sales	School Health Corp.
Varsity Spirit	1 Vendor Non Responsive

Present at bid opening: Concetta Bertelle, Purchasing Agent and Eileen Homeyer, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

All American Sportswear	BSN Sports, LLC
Game One	Laux Sports LLC dba Laux Sporting Goods
MFAC, LLC	Pioneer Manufacturing Company
Pyramid School Products	Riddell
Scholastic Sports Sales	School Health Corp
Varsity Spirit	

Bids for Bid # BDP24-005 Bus and Automotive Replacement Parts were received and opened at 11:00 AM on May 15, 2024.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.BidnetDirect.com.

Bids were received from the following vendors:

Advance Auto Parts
Nesco Bus Maintenance, Inc.
Parts Authority, LLC
Neopart Transit

Present at bid opening: Concetta Bertelle, Purchasing Agent and Eileen Homeyer, Recorder. There were no vendors present.

It is recommended that the bid be awarded to the following vendors as the lowest responsible bidders meeting specifications (see attached pricing in file):

Advance Auto Parts
Nesco Bus Maintenance, Inc.
Parts Authority, LLC
Neopart Transit

Bids for Bid # BDP24-007 Food Service Management Company were received and opened at 11:00 am on June 4, 2024.

Bids were advertised in Newsday. Forms and specifications were processed in accordance with Section 103 of the General Municipal Law and bids were solicited on the Empire State Purchasing Group website at www.BidnetDirect.com.

Bids were received from the following vendor:

Whitsons Culinary Group	\$1,638,654.5520
Aramark Educational Services, LLC	\$1,369,970.4100

Present at bid opening: Concetta Bertelle, Purchasing Agent, Eileen Homeyer, Recorder and Marguerite Jimenez, Assistant Superintendent for Business & Operations. Vendors present were Grace Maschinski and Barbara Stabile from Aramark Educational Services, LLC and Rick Cenicola and Christine Kunnmann from Whitsons Culinary Group.

It is recommended that the bid be awarded to the following vendor as the lowest responsive, responsible bidder meeting specifications:

Aramark Educational Services, LLC	\$1,369,970.41
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SCHEDULE 24-E-491 - EXPLANATION OF BUDGETARY TRANSFERS

#T37

SCHEDULES 24-F-459 - CONTRACT REPORT

<u>Category</u>	<u>Fund</u>	<u>Vendor</u>	<u>Purpose</u>	<u>Dates</u>	<u>Amount</u>
Admin	G	Sams B.C. Nurseries	Bid No. BDP21-007 Landscaping & Groundskeeping Materials & Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP21-007 2024-2025 Award Sheet
Admin	G	Long Island Cauliflower Association	Bid No. BDP22-012 Landscaping & Groundskeeping Materials & Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-012 2024-2025 Award Sheet
Admin	G	SiteOne Landscape Supply LLC	Bid No. BDP22-012 Landscaping & Groundskeeping Materials & Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-012 2024-2025 Award Sheet
Admin	G	Affordable Cesspool Sewer & Drain Service Inc.	Bid No. BDP22-006 Cesspool Cleaning and Tank Pumping - Maintenance, Service and Repair	7/1/2024-6/30/2025	See Bid No. BDP22-006 2024-2025 Award Sheet
Admin	G	Eddie's Ultimate Truck, Auto & Bus Repair	Bid No. BDP20-004 Bus, Auto Fleet Inspection, Preventive Maintenance and Repair Renewal	7/1/2024-6/30/2025	\$300,450.38 and all additional work not included in the maintenance fee will be billed at \$70 per hour
Admin	G	Blick Art Materials LLC	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Early Childhood LLC DBA Discount School Supply	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Kaplan Early Learning Company	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Lakeshore Learning Materials	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Quill Corporation	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	Really Good Stuff	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	S & S Worldwide	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet
Admin	G	School Specialty, Inc.	Bid No. BDP22-007 School and Art Supplies Renewal	7/1/2024-6/30/2025	See Bid No. BDP22-007 2024-2025 Award Sheet

Admin	G	Reladyne Northeast LLC	Bid No. BDP23-007 Fluids for Buses, Autos and Equipment Renewal	7/1/2024-6/30/2025	See Bid No. BDP23-007 2024-2025 Award Sheet
Admin	G	Grade A Petroleum	Bid No. BDP23-007 Fluids for Buses, Autos and Equipment Renewal	7/1/2024-6/30/2025	See Bid No. BDP23-007 2024-2025 Award Sheet
Admin	G	Lubenet, LLC	Bid No. BDP23-007 Fluids for Buses, Autos and Equipment Renewal	7/1/2024-6/30/2025	See Bid No. BDP23-007 2024-2025 Award Sheet
Admin	F	Peter Osroff	Performance of Teacher Mentor Workshop	6/3/2024-6/30/2024	\$1,000.00
Admin	G	Peter Osroff 0	Performance of Teacher Mentor Workshop	8/1/2024-8/31/2024	\$1,000.00
Admin	G	Tri-State Reach, Inc.	Employee Assistance Program	7/1/2024-6/30/2025	\$18.00 per Instructional & Administrative Employee/\$0.00 per Non-Instructional Employee
Admin	G & F	Western Suffolk BOCES	Contract for Cooperative Educational Services	7/1/2024-6/30/2025	\$14,049,037.00

SCHEDULE 6-H-24 – HOME TEACHING (regular & S/E)

(confidential)

SCHEDULE 6-S-24 – SPECIAL TRANSPORTATION

(confidential)

SCHEDULE 6-SE-24 - COMMITTEE RECOMMENDATIONS

(confidential)

VII. DISCUSSION

- Code of Conduct & DW Safety Plan – Public Hearing/Comments
- Draft 2024-2025 BOE meeting calendar
- Reminder of Reorganization meeting – July 9
- New procedure for Warrants
- Fence perimeter at the High School

VIII. **PUBLIC BE HEARD**

IX. **QUESTIONS/COMMENTS/CONCERNS, Board of Education**

X. **ADJOURN**



*Congratulations to the Class of 2024
Have a great Summer!*